



## 2023-24 POP Cheer Factory Competitive Cheer Packet

Thank you for Choosing POP Cheer Factory as your premier all-star cheerleading program. We are excited to be entering our 12<sup>th</sup> season. Our program has accumulated Grand Champs, High Point winner, Best Choreography, US Finals bids, D2 Summit Bids, Paid bids to The One, and these are just a few. We know this season we will continue to be successful.

We strive to create competitive athletes that are not only superb on the competition floor but also upstanding individuals in everyday life. We create leaders and build self-confidence in every single athlete.

Hard work, perseverance, positive reinforcement and the dedicated families involved with our gym make PCF a truly unique place to enjoy the sport of cheerleading.

### Our Mission

Building self- discipline, team bonding and everlasting friendships. We pride ourselves on setting high standards for our athletes, coaches and parents. We strive to instill good ethical standards and academic achievements. It's very important for us to promote a **"FAMILY"** atmosphere that we all are proud of and feel safe in.

Thank you for your interest in POP Cheer Factory, we hope to add your athlete to the PCF competitive cheer Family.

We understand that as a parent or participant you may not agree with every decision that our staff makes. We assure you that the decisions are carefully thought out and a great amount of time has gone in the process, which leads us to our decisions. All decisions and changes regarding teams & routines are left solely to the discretion of the coaching staff. You may not agree with every decision made here, but you have chosen to be a part of this competitive cheer program.

All-star competitive cheerleading requires a financial commitment, and it is very important you read and understand all obligations. PCF wants to do our best to make this as affordable as possible.

\*\*The PCF logo is the property of POP Cheer Factory. You may not make/sell items with our logo without the permission of Savannah Elrod. Our Designer works hard to design the best products for PCF so please be respectful.

### Tuition

1 hour week	\$50-month	TINY/MINI
1.5 hours week	\$60-month	YOUTH/JUNIOR
2 hours week	\$75-month	U17 International

Crossover fee (more than 1 team) \$20 month

Any addition tumbling classes \$20 month

➤ Sibling discount is 5% off 2<sup>nd</sup> child, 10% off 3<sup>rd</sup> child

- We accept cash, check or Venmo @popcheerfactory. Returned check fee is \$25  
Checks must be written to POP Cheer Factory.
- We do not send out monthly statements, you must stay up to date through the parent portal.
- Payments are to be placed in the payment box located in the office **ONLY**, please do not hand payments to coaches, and do not leave payments laying on the desk
- We **DO NOT** prorate tuition, there are several months of 5 weeks, so payment is due in full unless otherwise stated.
- **PAY TO PLAY**- payment is expect on time monthly, if your account becomes 30 days delinquent your child will be asked to sit during practice until the account is up to date.

**Tuition is due on the 5<sup>th</sup> of every month. A \$15 late fee will automatically be applied to your account after the 15<sup>th</sup> of the month.**

Our Season starts in May with evaluation classes and clinics.

Team practices start in July.. Mandatory practices start in August. Our Competitions start in January through April/May depending on what we chose to do as our end of the season Comp. We hold our season banquet in May and finish the month out with fun practices. **Tuition will be paid in Full through May.**

**\*\*Summer Practices are a great time to work on individual skills. Please immediately communicate all vacation dates with your child's coach directly. Practices become MANDATORY after choreography.**

### **Practices**

Tuition pays for training. It does not pay for the right to perform. Please be clear that each member earns the right to perform through preparedness as a team member. PCF implements closed practices. We do this because it is a distraction for athletes. Some athletes cannot focus properly and it becomes a safety issue.

- Practices are open for viewing the last 15 minutes of practice.
- We will occasionally schedule Parent View nights for you to see their progress.
- If you feel your athlete is struggling and feel it would be best for you to view them during a practice those are always exceptions we can make.
- Attendance is extremely important. If your child has a school function or conflicting activity we need to know with ample notice. If your child misses consistently their position will be jeopardized.
  - Practices the week of competitions are **MANDATORY**.
  - Absolutely no parents allowed on the floor for any reason.
- Proper practice attire is required at all practices. A practice wear calendar is posted online.
- Cell phones need to be placed in the bags. No cell phone use will be prohibited during practice time.
  - In the event an injury occurs please notify staff immediately.

### **\*\*Inclement Weather Policy:**

**If Monett Schools are closed, we will also be closed. We will communicate via FB Team pages for any changes. There are times it is necessary to practice like week of competition but we will always make the best/safest choices for our families.**

## **Private Lessons**

Private lessons are an excellent opportunity for athletes to grow and excel their skills. While we value the result, they provide they must be conducted in the following way:

- All privates are paid at the time of service or on a prepay basis
  - All payments are made directly to PCF
  - There is a maximum of 2 kids per lesson
- We must know immediately if you are unable to attend your slot so we can fill it that day. If not, you will still be charged for your slot.
  - If you do not attend without notice you will still be charged.
- If you have an outstanding balance, you will not be allowed to have a slot.

**It is against all PCF policies to tumble/take extra classes at another facility once placed on any PCF Competitive Cheer team.**

## **Tardiness/Absences**

Excessive tardiness or absences are both harmful and disruptive to the team and very discouraging for coaches and athletes on the team. Every person is vital to the success of the team. If an athlete is consistently tardy or absent without proper notice, proper actions will be taken for the best intentions of the team. If you are running late, please let a coach know Immediately.

- If your child is not contagious, they still need to sit during practice as we do make changes that everyone needs to be aware of.
  - If your child has a fever, or throwing up they need to stay home!
- If a DR. Recommends an athlete miss practice a note from Dr is required and a release date is a must!
- Practices the week of Competition are MANDATORY. You risk losing your spot for the weekend.

## **Social Media**

No team performance videos can be posted on any social media sites until approval from coach has been given. Usually towards the end of the season is when we ok videos to be posted. We do have area gyms that compete in our division so we want to keep our routines private.

The PCF logo is the property of POP Cheer Factory. Our designer works very hard on all spirit wear for PCF, no individual may use our logo for resale. Gifts done not for resale for a team is allowed. Anytime my gym name is used please get approval from the owner.

## Fundraising

PCF Fundraising will be ran by booster, a president will be appointed and team moms per team will communicate all fundraising. PCF does not have any part of fundraising other than keeping funds in accounts. I will ok all fundraising opportunities, otherwise I have no hand in fundraising, I will not organize any fundraisers. They will offer fundraising opportunities throughout the season. You can choose to be a part of fundraising or not, it's optional. However, if you cannot financially afford end of season trips please budget this in advance or fundraise. All back balances will be taken out of fundraising. Any and all Individual balances to non-returning athletes are forfeited to the gym.

## Uniform/Practice Wear

<u>Uniforms</u>	<u>Additional Items</u>	<u>Practice Wear</u>
Tiny \$270 Mini \$250 Junior \$325 U17 \$425	Black shoes \$50 (L1) Custom VRO \$110 (U17)	All 3 pieces \$120 Tank/shorts \$75 Bra/shorts \$85
Bow \$25		
	Jersey \$40 <b>OPTIONAL</b>	
	Warmup Jacket \$85 <b>OPTIONAL</b>	<b><u>Mandatory</u></b>
	Rebel Bag \$105 <b>OPTIONAL</b>	Placement Fee \$20
	Choreography (based on team)	
	Music (based on each team)	

\*\*All optional things such as Individuals, Spirit Wear, Camps, Etc. will not be able to be purchased if you have a back-balance **NO EXCEPTIONS**

## Choreography

All athletes are charged a 1-time choreography fee. Our music fee is not included, music will be divided up amongst the team. Fees will be discussed with each individual team as not all teams have the same fees.

Choreography Camp is MANDATORY. For our upper level teams, this will consist of 3 days for 3-4 hrs. per team. For our ½ year/Prep teams it will be worked into their scheduled practice time. If for some unforeseen reason arises and your athlete has to miss choreography the fee is still due, we have to have a fill in for that spot and the fee is still charged for the team.

## **Competition Fees**

Fees are collected starting in November for all teams, and due by the 15th of the month.

This is in addition to your monthly tuition. Depending on how many we attend will depend on how many months these fees are paid. Crossover athletes will pay an additional \$25 per comp (not including the championship competition.)

The coaches will discuss the possibilities and reserve the final decision as to whether or not a team will be attending any post season competition such as Nationals, US Finals or D2 Summit, The One, The Open. We will not be accepting bids unless they are paid bids to destination locations.

**Competition fees are non-refundable, even if your child is unable to attend. No exceptions!**

**Tiny novice- \$83 (Nov, Dec, Jan)**

**Mini prep Team- TBD per athlete starting in November.**

**Junior prep Team- TBD per athlete starting in November.**

**Junior Team- TBD per athlete starting in November.**

**These payments do not include any Championship Competition!**

**A \$25 late Fee will automatically be applied if Comp Fee is paid after the 20th.**

## **Competition Schedule**

Novice Team will attend 3 local competitions starting in January.

½ year/Prep Teams will attend 4 competitions starting in January

Travel teams will attend 4 competitions starting in January.

-Our end goal for all teams will be Open Championship.

## **Competition Day Dress Code**

Athletes must arrive in full uniform at their scheduled arrive time, if additional time is needed then please make arrangements to arrive before your scheduled meet time. Warm up times can always be pushed earlier and we want to be fully prepared! Athletes must stay in Uniform after they compete until after awards. Senior athletes must have jacket or T-shirt/jersey over crop top uniforms.

**Please remember anytime your child is in uniform or any PCF attire they are a direct representative of our program.**

**Competitions are not a playground, when we attend competitions, children must stay seated after they perform, absolutely zero running around the venues!**

## **Athlete Expectations**

- Have a positive attitude at all times!
- Be on time to all practices/Competitions as scheduled
- No profanity or abusive language, there are always small listening ears!
  - Pick up after yourself, no food/drinks may be left in the gym
  - Always be in appropriate practice attire/comp uniform
  - Attend all practices/Competitions as scheduled
  - Treat all athletes from opposing teams with respect
    - Treat all coaches with 100% respect
    - NO cell phones allowed out during practices
- Show good sportsmanship at all times during practices and competitions
  - Keep up on all school work and maintain good grades

**Be a positive role model in the gym. Little eyes are always watching, they look up to you all and want to be on the “big teams” just like you!**

## Parent Expectations

- Have a positive attitude when you walk through our doors
- Good sportsmanship is mandatory at all practices/Competitions.
- Do not yell across the gym to get your child's attention, it is a distraction to all other PCF athletes
  - Do not come out onto the main gym floors
- No gossiping about athletes, coaching staff, other teams or parents. This can result in immediate dismissal
  - Keep your account up to date, check emails, team pages for any updates
    - Please speak with a coach if a problem arises
    - Do not punish your child by missing practices
- If you threaten to quit or pull your child, this will result in immediate dismissal
- Respect the decisions of all PCF coaching staff as we have several years' experience and always have the athlete's best intentions at heart.

**We know you are your child's biggest cheerleader.**

## Mid-Season Separation Fee

A 30-day written notice is required when leaving a team. Absolutely NO refunds are given on practice Wear, uniform, shoes, warmups etc. Once this stuff is ordered there is a NO refund policy. Replacing a team member results in extra practices for our teams.

If we have to find a replacement for your child you may be asked to let this athlete borrow your uniform, borrower is responsible for any damages. If you quit or are removed from a team after the team has started choreography for any reason other than relocating, there is a \$300 separation fee. **This fee is NOT NEGOTIABLE.** This is in addition to any other fees that may have accumulated.

Anytime you are in our facility no negative comments about coaches/parents/athletes will be tolerated. Immediate dismissal is possible.

We are honored to work with your child and do not take this task lightly. Please also understand that participation is a choice and privilege. Any parent/athlete displaying negative behavior or is counterproductive to the overall success of our program can be dismissed without warning. I did not recruit any child to PCF therefore you chose to be a part of my program at your discretion. Please respect that coaches are highly trained and make every decision based on the team as a whole, you don't have to understand all our decisions please just respect them.

Extra-Curricular activities need to be scheduled around the Commitment to All Star Cheer at PCF.



**2023 HANDBOOK & FINANCIAL AGREEMENT**

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2023, between POP Cheer Factory and \_\_\_\_\_ (“Responsible Party”).

The Responsible Party, as parent/guardian of \_\_\_\_\_ (“Athlete”) hereby agrees as follows:

\_\_\_\_\_ 1. I have read the entire Handbook and understand the commitment, standards and significant financial obligation involved with joining a team and I agree to abide by the policies set forth therein.

\_\_\_\_\_ 2. I understand that competitive cheerleading is a time-consuming sport and it is my intention for my athlete to remain at PCF throughout the entire season. However, if I remove him/her for any reason, I understand and agree that competition fees and tuition are non-refundable regardless of whether my athlete attends a competition.

\_\_\_\_\_ 3. I agree to pay all fees due in full each month beginning the first month my athlete joins the team and continuing until he/she is removed from the program or the season ends in May.

\_\_\_\_\_ 4. I agree to make tuition payments on the 1st day of each month and competition payments on the 15th day of each month unless other arrangements have been made with Savannah.

\_\_\_\_\_ 5. I understand and agree that if my tuition is not paid in full by the 15th of each month, there will be a late fee of \$15.00 added to my account.

\_\_\_\_\_ 6. I understand and agree that if my competition fees are not paid by the 20<sup>th</sup> of the month, there will be a \$25 late fee applied to my account.

\_\_\_\_\_ 7. I understand and agree that if my account becomes 30 days delinquent, my athlete may be asked to sit out of practices and competitions until the account is caught up and I will not be refunded any money for those missed practices and/or competitions.

\_\_\_\_\_ 8. I understand if my child has consecutive absences they will be dismissed from the team.

\_\_\_\_\_ 9. I understand if my child misses a practice the week of competition that can result in that individual not being able to compete that weekend.

\_\_\_\_\_ 10. I understand if I quit or are removed after choreography has started, I will be required to pay the \$300 mid-season separation fee.

Responsible Party Signature \_\_\_\_\_ Date \_\_\_\_\_

Cheerleader Signature \_\_\_\_\_ Date \_\_\_\_\_

## 2023-24 PCF All Star Athlete/Parent Information Form

Athlete First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Parent First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

Parent Cell Phone # \_\_\_\_\_

Athlete Cell # \_\_\_\_\_

Parent Email \_\_\_\_\_

Athlete Email \_\_\_\_\_

Birthday \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

\$20 Placement Fee cash \_\_\_\_\_ Ck \_\_\_\_\_